

1 IN THE TRIBAL COURT OF THE CONFEDERATED TRIBES OF THE
2 GRAND RONDE COMMUNITY OF OREGON

ENTERED

JUL 17 2020

CTGR COURT

3
4 ADMINISTRATIVE ORDER 20-004

5 POLICY REGARDING ELECTROINC FILINGS

6
7 The purpose of this administrative order is to address formatting for
8 electronic filings thru the Court's electronic filing system.

9 WHEREAS, the Court recognizes the need to have a set format for all
10 filings submitted thru the Court's electronic filing system.

11 THEREFORE, unless otherwise stated in an Ordinance, the following rules
12 will apply:

- 13 1. All documents must be in PDF format for submission.
- 14 2. All documents shall use a specific date format of: 4 digit year, 2
15 digit day, 2 digit month. Example: 2020-01-15.
- 16 3. The date of the document for purposes of submitting thru the Court's
17 electronic filing system is the date the document is submitted for
18 filing.
- 19 4. All document titles shall be completely spelled out in full, no
20 acronyms, abbreviations or shortened words.
- 21 5. All exhibits, which shall be marked, or attachments shall be submitted
22 with the primary document as one PDF document.

23 ///

24 ///

25 ///

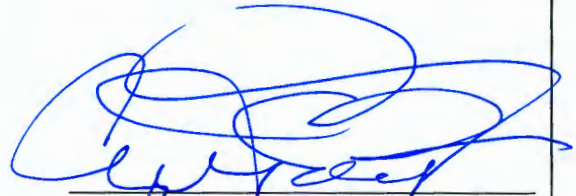
26 ///

1 This order shall remain in effect until further notice or until
2 superseded by future order.

3

4 DATED THIS 17th DAY OF JULY, 2020.

5



Cynthia Kaufman Noble
Chief Judge

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26