



## Grand Ronde Housing Department

### COVID-19 Assistance Application Checklist

- **Income Verification** –Income Amounts and Income source for all household members. Proof of unemployment application submitted. Any other form of documentation that shows layoff, furlough or reduction in hours. Unable to work due to childcare needs. Positive covid results for self or other household member.
- **Proof of Tribal Enrollment**-copy of Tribal ID Card or CIB from Member Benefits
- **Mortgage Statement/Rental Agreement**
- **W-9 From Mortgage Company, Landlord or Landowner**
- **Utility Statement** (W-9 for utility company if not in the state of Oregon)

If all of the above information is not included in the initial application, the application will be considered incomplete. This could impact your ability to receive funding from this grant. So please make sure you include all information requested.





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Phone: 503-879-2077 Fax: 503-879-5127

## Grand Ronde Housing Department (GRHD)

### COVID-19 ASSISTANCE APPLICATION

☐ Rent/Mortgage Relief

☐ Utility Relief

Date: \_\_\_\_\_

Head of the Household: \_\_\_\_\_ Tribal Roll#: \_\_\_\_\_  
Tribal Member

Mailing Address: \_\_\_\_\_  
City State Zip

Residence Address: \_\_\_\_\_  
City State Zip

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### HOUSEHOLD COMPOSITION

List all members currently in your household.

Names of Adults 1 <sup>st</sup> then Children (Legal names)	Sex	Date Of Birth	Relationship To Head of the Household
			<b>SELF</b>

#### HOUSEHOLD INCOME

List income for all adult household members including per capita

Name of household member	Name of employer/ Source of income	Address of employer/ Source of income	Estimated gross annual earnings

**Utilities:** electric\_\_\_\_\_ water\_\_\_\_\_ gas\_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**In detail please describe COVID-19 related Impact and provide supporting documentation (i.e. reduction or loss of income for COVID-19 restrictions, lay-off or furlough, quarantine, etc.)**

[illegible]

Back up Documents Bills etc.

## AUTHORIZATION FOR RELEASE OF INFORMATION

*CTGR and GRHD require that you sign the Authorization for Release of Information in order to have your application for assistance considered.*

I/we know that cooperation requires supplying all information needed to determine my eligibility. I/we understand that supplying false, incomplete or inaccurate information is punishable under Federal, State, and Tribal laws.

By signing below, I authorize the Grand Ronde Housing Department (GRHD) and/or CTGR to verify information relevant to determining household eligibility.

This authorization is effective for one year from the date of signature.

Head of Household \_\_\_\_\_ Date \_\_\_\_\_

Spouse/Other Adult \_\_\_\_\_ Date \_\_\_\_\_

Other Adult \_\_\_\_\_ Date \_\_\_\_\_

# Grand Ronde Housing Department

## 2020 HUD Income Limits

Number in Household	Hud Low Income Limit (80%Median)
1	\$51,600
2	\$59,000
3	\$66,350
4	\$73,700
5	\$79,600
6	\$85,500
7	\$91,400
8	\$97,300

To calculate the adjusted income limit for families with more than eight members, add 8% of the four person base to the eight person income limit for each additional person  
(8% percent of \$73,700=\$5,896)

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
				-					

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign  
Here

Signature of  
U.S. person ▶

Date ▶

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.