



Check out the top 6 qualities employers are looking for:

- ✓ **Punctuality:** You show up on time and ready to work every day.
- ✓ **Communication:** You can communicate clearly and concisely, both verbally and in writing.
You recognize that communication is a two-way street and you are able to listen and interpret effectively.
- ✓ **Leadership:** You take the lead and assume the responsibility to get things done. You don't have to be a manager to be a leader. Leadership is a valuable skill in any job.
- ✓ **Problem-Solving:** you can analyze and identify a problem and develop effective solutions.
You explore new innovative ideas in addition to tried-and-true solutions.
- ✓ **Confidence:** you know and like yourself. You recognize your strengths and know what you can accomplish.
- ✓ **Energy:** You are a hard worker. You are willing to put the time and effort into accomplishing your objectives.