

1 **IN THE TRIBAL COURT OF THE CONFEDERATED TRIBES OF THE**
2 **GRAND RONDE COMMUNITY OF OREGON**

3
4 **ADMINISTRATIVE ORDER 26-002**
5 **POLICY REGARDING EXHIBITS**
6

7 The purpose of this administrative order is to establish a policy regarding exhibits.

8 The Court finds that the orderly exchange, identification, organization, and presentation of
9 exhibits promote the efficient administration of justice, assists the Court in the timely resolution of
10 matters, reduces unnecessary delay during hearings and trials, and facilitates fairness to all parties,
11 counsel, witnesses, and self-represented litigants.

12 The Court further finds that establishing consistent procedures regarding exhibits will improve
13 courtroom efficiency and reduce confusion regarding the handling and presentation of documentary and
14 electronic evidence.

15 **WHEREAS**, Article IV of the Grand Ronde Constitution vests authority to the Chief Judge to exercise
16 all judicial authority of the Tribe, to include the power to review and overturn tribal legislative and
17 executive actions.

18 **WHEREAS**, Tribal Court Ordinance Chapter 302 provides for the administration of law and justice
19 by the Confederated Tribes of Grand Ronde through the establishment of a Tribal Court system as
20 required by Article IV of the Grand Ronde Constitution.

21 **WHEREAS**, Tribal Court Ordinance Chapter 302 empowers the court to exercise the judicial
22 authority of the Tribe as delegated herein.

23 **THEREFORE**, the following procedures regarding exhibits shall apply in the Grand Ronde Tribal
24 Court unless otherwise specifically ordered by the Court in an individual case.

25 //

26 //

1 **I. ORGANIZATION AND MARKING OF EXHIBITS**

2 Exhibits shall be legible and reasonably organized. All exhibits shall be pre-marked in the lower right-
3 hand corner with the exhibit number, case number and page number of each exhibit, unless otherwise
4 directed by the Court. If you are the Plaintiff or Petitioner in the case, start with "Exhibit 1" and continue
5 consecutively until all exhibits are labeled. If you are Defendant or Respondent in the case, start with
6 "Exhibit 101" and continue consecutively until all exhibits are labeled. Multi-page exhibits shall be
7 paginated and numbered as follows: Page 1 of 3, Page 2 of 3, Page 3 of 3. Additional parties shall email
8 the court at court@grandronde.org for further instruction.

9 **II. EXHIBIT INDEX LISTS**

10 If a party presents more than five (5) exhibits they shall prepare an Exhibit Index List that identifies
11 specific case information including the party's names, case number, and date of hearing or trial. The
12 Exhibit Index List shall identify each proposed exhibit by exhibit number with a brief description of the
13 exhibit and columns for offered, accepted, and stipulated.

14 **III. EXCHANGE OF EXHIBITS**

15 Each party shall bring sufficient copies of exhibits for the Clerk of the Court and for the exchange of
16 exhibits with case parties and any witnesses, if applicable. Exhibits offered electronically shall be in a
17 format reasonably accessible to the Court and all parties.

18 **IV. VOLUMINOUS EXHIBITS**

19 Parties are encouraged to identify, tab, highlight, or otherwise reasonably direct the Court to the portions
20 of voluminous records upon which the party intends to rely.

21 **V. JOINT EXHIBITS**

22 Parties and counsel are encouraged to avoid unnecessary duplication of exhibits and to utilize joint
23 exhibits whenever practicable.

24 **VI. COURTESY COPIES**

25 Upon request of the Court, parties shall provide courtesy bench copies of exhibits in paper or electronic
26 format.

1 **VII. REMOTE HEARINGS**

2 For remote hearings, exhibits shall be exchanged and submitted in the manner directed by the assigned
3 judge or applicable court procedures.

4 **VIII. COOPERATION OF COUNSEL AND PARTIES**

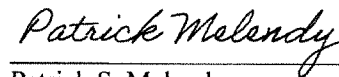
5 Counsel and self-represented parties shall make a good faith effort to resolve routine exhibit issues before
6 hearing or trial.

7 **IX. FAILURE TO COMPLY**

8 Failure to comply with this Administrative Order may result in exclusion of exhibits, continuance of the
9 matter, or other appropriate relief, unless the Court finds good cause to excuse the noncompliance.

10 This order shall remain in effect until further notice or until superseded by future order.

11
12 **DATED THIS 25th DAY OF AUGUST, 2026.**

13 

14 Patrick S. Melendy
15 Chief Judge
16
17
18
19
20
21
22
23
24
25
26