

Welcome to the 2020-21 School Year Academic Coaching Program!

We are glad that you have reached out for Youth Education Program services. This program is designed to assist students with Academic coaching one on one or in a cohort setting with core course school work locally at the Tribe or distance academic virtual support.

How does the program work?

Once the parent/guardian submits a student YED application and requests student academic coaching, the parent/guardian will be given an intake form with specific questions about the student as well as what type of coaching is being requested and what subject areas. The Youth Education Program will review the intake form and assign an academic coach who will reach out and contact the parent/guardian. A team meeting with the guardian(s), student and Coach will take place to build goals, discuss areas of support needed, review expectations and develop an academic coaching plan and agreement.

How do we get started?

Complete the YED application and submit to the Youth Education Program. Below is the address and contact information to receive or send information. :

Mailing Address

Confederated Tribes of Grand Ronde
9615 Grand Ronde Road
Grand Ronde, OR 97347
Attention Youth Education Program

Phone and email direct contact information

Administrative Assistant 503-879-2101
Email: devon.mercier@grandronde.org

We look forward to working with you!

Youth Education Team

CTGR Youth Education Program

Academic Coaching Intake Form

Student Name _____ Current Grade _____

School Attending _____

Which subjects are your requesting academic coaching for your student?

(Please check subject areas)

Notes:

Math

Language Arts

Science

College prep/Other

Academic Retention

Teacher names & any contact information on subjects needing support in _____

Tell us more about your student? What are their interests? What do they like to do in their free time?

Is your student on an IEP/504 Plan? _____ If yes, please share more _____

What are your student's available times and days for academic coaching?

Days

Times

Monday

AM _____

Tuesday

PM _____

Wednesday

Thursday

Friday

Parent contact information (Best way to reach you)

Cell phone Email Other

Please provide this information: _____

Mailing address: _____

Can we contact your student directly? Yes or No _____

If yes; Student contact information (Best way to reach you)

Cell phone Email Other

please provide this information: _____

Student/Parent Agreement

The best success for the student to succeed in this program is to work as a **TEAM (Academic Coach, Parent and Student)** and commit to the goals, objectives as well as understanding and following the expectations and guidelines of the Academic coaching program.

What are the roles and expectations of the **TEAM**

- Academic Coach
 - ✓ Initially meet with parent and student and set up goals, review program, expectations and develop academic coaching plan and a schedule with guardian and student
 - ✓ Communicate with Parent and student as needed
 - ✓ Provide Academic coaching work sessions with student in core subject matter.
- Guardian
 - ✓ Attend and meet with Academic Coach and student to develop plan
 - ✓ Work with and communicate on a regular basis with the Coach
 - ✓ Assist as a team with the Coach regarding concerns or changes that are needed.
- Student
 - ✓ Attend the Guardian/Student first meeting
 - ✓ Read and sign the Agreement document of understand and expectations
 - ✓ Commit to Academic Coaching sessions
 - ✓ Come ready and willing to work with Academic Coach
 - ✓ Display good behavior and commitment to the program by attending and being ready

One of the key areas to this program is good communication. The student and or guardian will communicate at least one day in advance on a normal basis if the student will not be able to attend the Coaching session. It is important to make the commitment and attend. It is also understandable that if you are ill, have a doctor's appointment or have a special family engagement planned, as long as it is communicated in advance.

If there are changes to the tutoring schedules, cancelations or other things that come up, the Academic Coach will communicate with the student and guardian in advance and develop a makeup session if possible.

I have read and understand the guidelines and expectations of the Academic Coaching Program that are in place for the 2020-21 School year.

Student
Print (First/Last Name)

Signature (First/Last Name)

Date

Parent/Guardian

Signature (First/Last Name)

Date